Recommendations/questions from steering committee

February 27, 2014

1. Can we add ability to embed widget content such as YouTube and vimeo videos, Google forms, and other iframe items into the main section of the pages and not just the sidebars?
	1. **These objects can be inserted via the body content WYSIWYG (what-you-see-is-what-you-get) editor. The “embed”code from those objects is inserted into the HTML view of the editor to be displayed on the page.**
2. The newsletter template page is more of an archive and would like to rename the page type to something like ‘archive documents’. A**dded to requirements doc and will be implemented in development phase**
	1. Also - is it within our initial scope to add a template that will allow people to design e-newsletters? A user would fill in the blanks and the page would be automatically formatter as a newsletter. **This is not included in the scope of this contract. In addition, it is our experience that a 3rd party mass email service is far superior for this type of functionality, rather than a content management system. We’ve had very good experiences with Constant Contact and could quote separately integration with that service if required.**
3. The blog widget now sounds like you can use it for any RSS. Need to better describe the feature as an RSS widget . **Requirements updated to include requirement of standard RSS 2.0 fields displayed.**
4. News – Can we create an RSS feed for news items so departments can pull them into their pages for items that apply to them. Could news items be tagged (by audience or subject) so a customized RSS feed could be created? Also want to specify what news item appears at the top of the news page with an option to state a specified date/time period for it. **Requirements updated to include RSS feed.**
5. News – create option to give a specified date/time period that news and events will appear on the homepage. **Requirements updated to include override option for News and Events on home page.**
6. Mega-menu – Option of one image and up to two action buttons **Added to requirements doc and wireframes and implemented in development phase.**
7. Photo gallery – we like the UVI site photo tour page with a large photo and smaller photos feeding into rotation. **Added to requirements doc and implemented in development phase.**
8. Faculty members would like to have a folder option in which documents would be loaded and displayed automatically on a page with links to the documents in that folder. **Beacon will add a “Documents Directory” template to wireframes and requirements for implementation in development phase. See** [**http://www.uvi.edu/enrollment/admissions/forms.aspx**](http://www.uvi.edu/enrollment/admissions/forms.aspx)
9. We want a global site map only; no need for audience site maps. **Removed from requirements. Tabs at top of the page will be standard content pages.**
10. For use only in faculty sub-pages, we want a smaller banner without the icons that takes up less room. **Though we will do so if directed to, we strongly recommend against this design change. A navigation change like this would alter the consistent/standard display of the header established through the rest of the site. We realize that it is important maximize the amount of content that is visible to the user above the scroll bar and believe that the content is already very high up on the page and a lot of it is visible when the page loads. In addition, the amount of space that could be salvaged by making the logo smaller and removing the navigation icons may not be worth the cost of having the user experience a different style of navigation and site branding on this one type of page. Even though there is about two inches of space taken up by the header, we could probably only recover one inch of this by modifying the navigation’s graphical style. It is Beacon’s recommendation that the site header is the same on all pages so the user does not get confused and think that they have gone to a completely different section of the site or a different sub-site within the site. Please let us know if we should proceed with this change, despite our concerns voiced here.**
11. Would like option to have a date/time stamp on pages so that users could see when page was last updated. Would not be used on all pages, but want to have it available. **Add to requirements document and to be implemented in development phase.**
12. Smartphones are up to version 4.4 **Update in the requirements.**
13. TYPOGRAPHY --- We want larger font as shown on our samples. No lines under headers. **Updated in wireframes and to be implemented in development phase.**
14. ACCORDIONS --- Changed as shown on our samples. **Updated in wireframes and to be implemented in development phase.**
15. FOOTER --- design change under discussion. **Updated in wireframes and to be implemented in development phase.**